

BEXHILL HERITAGE TRUSTEES

Minutes of meeting MONDAY 8TH APRIL 2024

1. IN ATTENDANCE

All trustees attended. (Simon Allen, Steve Johnson, Alexis Markwick and Sam Barber)

2. Matters arising from the October meeting

The minutes were agreed as a true record. Matters arising were as follows:

- (a) Rother District Council (RDC) Community Grants application
This had been submitted on time and had received a positive reaction from the officer responsible. The Town Council formally supported the application. The grant was approved.
- (b) De La Warr Road bus shelter
SJ would continue to follow this up with the Town Council with a view to them funding a refurbishment and taking on maintenance.
- (c) Bandstand lease
Amendments were made as requested by trustees. The latest draft is with RDC's legal team. SJ would follow this up with RDC.
- (d) Events at the Bandstand
A 2024 had been circulated in January. 'Headline' performers had been booked for most 'concert days'. The Town Council would support or run events alongside for D Day and Bexhill Day concerts. SJ had met the organiser of the Bexhill Festival of Music and had agreed joint events during the festival.
- (e) Members' meeting speakers.
Speakers had been booked for the first half of 2024. Sally Dickinson had been booked for later in the year.
- (f) Membership Officer
The temporary membership officer made a good start of following up lapsed members with the result that 22 people had joined so far. Having dealt with the backlog, there have been fewer lapsed members to chase with one or two being brought back into membership each month. (SJ is talking to a potential permanent membership officer.)
- (g) Advertising for active volunteers and committee review
The Chair and members of the committee were continuing to seek new recruits to fill key positions.
- (h) Filing accounts with the Charity Commission
Accounts and the annual report had been filed on time. SJ was preparing the 2023/4 accounts and report in time for the June AGM.

3. Risk Register

Trustees discussed version 2 of the charity's the risk register. Significant risks were identified for action. These included the recruitment of more active committee members and reducing the Chair's workload / role allocations

4. Provisional accounts for 2023/24

The treasurer presented the provisional accounts for information. It was agreed that the accounts would be subject to further checks and presented to members in time for the June AGM.

5. Arrangements for trustee and committee nominations

It was agreed to invite members to express an interest in becoming a trustee or committee member prior to the AGM.

6. Facilitating legacies

It was agreed to add a short paragraph to the website and to alert members through an all-members' email at an appropriate time.

7. NCVO membership

It was agreed that Bexhill Heritage should apply.

8. Any other business

(a) It was agreed to invite Dave Hatherell to meet with the renovation consultants at the war memorial.

The meeting closed at 21.00

Date of Next Meeting - Monday 14th October.