

BEXHILL HERITAGE TRUSTEES
Minutes of special meeting
MONDAY 30TH JUNE 2025

1. IN ATTENDANCE

All trustees attended. (Simon Allen, Steve Johnson, Alexis Markwick, Sam Barber And Yvonne Menzies)

2. Appointment of new treasurer

The trustees had been seeking a new treasurer to avoid the Chairman needing to fill the role alongside his leadership of the charity. This dual role was unreasonable in workload terms and created the potential for a conflict of interest. Clive O'Brien had expressed an interest in the role and had been invited to attend the meeting to meet trustees and outline his credentials for the role. Trustees were able to ask questions.

It was decided that Clive be offered the role. He was also invited to be a co-opted trustee and committee member. Confirmation of these appointments would be recommended to the next annual meeting of members.

Clive accepted the role and was appointed treasurer. It was agreed that the necessary mandates would be adjusted accordingly and that Simon Allen would be named as the trustee to be contacted for verification.

Action: SJ to arrange handover with an August 1st target.

3. Approval of Bandstand lease

The meeting had been called to consider the local authority's final drafting of the Bandstand lease. The draft lease had been circulated to the trustees in advance. Trustees agreed that most of the operational details outlined in the lease were satisfactory and gave the charity sufficient flexibility to operate the Bandstand. In particular, opening hours were realistic as were the arrangements for maintenance and redecoration.

However, there were also concerns which included:

- The unnecessary length and complexity of the document for this essentially simple agreement.
- The lack of a 'plan' referred to in the document
- Numerous inconsistencies and omissions
- Uncertainty about the provision of a smoke detector.
- A mistake about the ownership of the noticeboard which was purchased by the charity and not provided by the local authority as the draft lease suggests
- Outdated references to communicating by letter rather than corresponding by email with appropriate attachments.
- Possible inaccuracy over the role of the Land Registry with short leases.

Trustees agreed the lease in principle but called for a further draft to address their concerns.

Action: SJ to correspond with the Local Authority accordingly.

